

## Selim Lika

Birth date: 07.September 1984

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### Work experience:

**Climate Change and Energy Programme Manager - UNDP Country Office Montenegro – July 2010 – still** - managed all the projects related to Climate Change and Energy in UNDP Montenegro. Developed new projects worth 5 mil \$ in the area of climate change and energy:

- Developed the project document for “Low Carbon Development in Urban Areas in Montenegro” – 3.95 mil \$
- Developed the project document on “Capacity building for environmental policy institutions for integration of global environment commitments in the investment and development decisions/projects” – 0.5 mil \$
- Manages the development process of the project document for the “Second National Communication to UNFCCC” (planned to be submitted early 2011)
- Managed the process of development of the Initial National Communication to UNFCCC and the submitting of the document - 0.5 mil \$
- Managed the process of the development of a study on the “Effects of Climate Change on the economy of Montenegro” and submitted it
- Managed the first project on strengthening the Small Hydro sector in Montenegro – 1 mil\$

**Global Environment Facility (GEF) Portfolio Manager – UNDP Country Office Montenegro – August 2009 - July 2010** - Managed all the GEF funded projects in Montenegro implemented by UNDP. Developed the portfolio from 1.3 million to 4 million active projects and initiated many other projects that were afterwards developed. Acted as the Climate Change specialist for the UNDP office. Main competencies:

- Liaised between the UNDP and the Montenegrin authorities in institutional and policy matters
- Developed project ideas and project documents for UNDP and the Government of Montenegro
- Supervised overall project initiation, managing planning and control, information flow, issue resolution, risk tracking and mitigation, resource and milestone tracking; projects implementation and closure
- Ensured clear objectives are established for the projects and provided on-going projects management analysis
- Supervised coordination of analysis of legislation with regard to their compliance with EU standards

- Produced regular and target reports, produced various reports including risk, issue and attribution reports
- Managed risk and make recommendations to improve risk management processes
- Supervised staff, national and international experts; ensured experts reports are produced and delivered
- Ensured quality and timely production of work plan outputs in the partner institution
- Organizing and supporting the visits of international consultants
- Monitored and evaluated the projects implementation within the partner institution

**Project Associate in the Velika Plaza Project (Ministry for Economic Development of Montenegro) - May/ 2008 – July 2009**

- “Velika Plaza” project, was the largest valorization project of Montenegro( more information on [www.velikaplaza.info](http://www.velikaplaza.info)). Member of the core team. In charge for the education and employment sector of the project (more than 30.000 employment positions expected) as well as for the promotional material. Key contact person for information exchange between the Municipality of Ulcinj and Ministry for Economic Development.

**Major achievements:**

- Designed and coordinated the business plan for the educational and employment sector of the Velika Plaza project (more information on [www.velikaplaza.info](http://www.velikaplaza.info) – under employment opportunities)
- Designed and supervised the promotional material for the Velika Plaza project
- 02. – 04. December 2008 - was one of the main organizers for the participation of the Ministry of Economic Development in the “Mipim Horizons” that was organized in Cannes as well as for the organization of the stand.
- 09. – 12. November 2008 - was one of the organizers of the “Master Planning Competition” for Velika Plaza, as well as for the WTM (World Travel Market) visit of the Judging Panel (including two Ministers) where the winner of the competition was announced.
- 24. October 2008 - was one of the main organizers of “**The Real –Estate Conference and Fair**” that was organized by the Ministry of Economic Development in Becici, on the 24<sup>th</sup> of October 2008. This was the first conference of this kind organized in Montenegro, where the Government of Montenegro invited all the capital investors in Montenegro to present them self in order to promote them. The conference was organized in partnership with Colliers International and MACE.

**Associate in the Department of International Economic Relations (Ministry for Economic Development of Montenegro) January – May 2008**

- Was in charge of organizing bilateral meetings for the Deputy Minister for International Economic Relations as well as collecting and organizing macro economic data of Montenegro in order to prepare presentations and informational materials for the Minister for Economic Development.

**Restaurant manager in "Vila Lika " Ulcinj, Montenegro June – September 2007 (and June – September 2005)**

- Was in charge for supervising the restaurant personnel, management and accounting, guest relations, contacting the suppliers for ingredient's, designing the menus,

**Shift lead and assistant front desk manager in Vail Marriott Resort & Spa, Vail, Colorado, USA – June- December 2006**

- Was in charge of organizing the work schedule for the front desk office (23 persons), supervising the AV sector, welcoming the VIP Marriott members, coordinating the work responsibilities, assist the front desk Manager in interviewing new candidates.

**Major achievements:**

- Was rewarded with a “Golden Key” for extraordinary work achievement and great guest relations, which is the highest award for guest relations in the Vail Marriott Resort and Spa.
- Employee of the month – in October 2006 – for extraordinary work achievement

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**Education:**

- **April 2010 – still** – PhD student in the faculty of Economy - University of Montenegro, Podgorica, Montenegro
- **September 2007 – April 2010** - Masters Degree, International Economics – major thesis “The Effect of EU pre-accession Funds on Montenegrin Economic Development”- University of Montenegro, Podgorica, Montenegro
- **02. July – 08. August 2008** –certificate on “Advocating a Law – oriented infrastructure to Promote Foreign Direct Investments” from Kobe University, Japan. Was a representative of the Montenegrin Government in Osaka, Japan ( a program financed by JICA).
- **September 2005 – May 2007** - Bachelor of Science degree in Hospitality and Service Management Graduated with honors at the American College of Management and Technology Dubrovnik, Croatia (division of RIT–Rochester Institute of Technology).
- **September 2005 – May 2007** – received a diploma for “Small Business Development” from Rochester Institute of Technology, New York, having specialized in related subject, a total of more than 24 credits
- **September 2003 -May 2005** - Associate in Applied Science degree. Graduated with honors at the American College of Management and Technology Dubrovnik, Croatia.
- **September 1999 – May 2003** - High school (gymnasium) ‘Bratstvo-Jedinstvo’ – Ulcinj , Montenegro.

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**Languages:**

1. **Montenegrin** - native language
2. **Albanian** - native language
3. **English** - fluent in both written and spoken language – finished an American College
4. **German** - fluent (written and spoken language)
5. **Italian** - comfortable in spoken language

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**Computer Skills:**

- Microsoft Office package
  - Dream Weaver
  - Moviemaker
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### **Major conferences and achievements:**

- **December 2010** - representative of the Montenegrin Government delegation to COP16 in Cancun as a Climate Change Expert
- **October 2010** – presented the Initial National Communication to UNFCCC in Manila Philippines as the representative of the UNDP Montenegro
- **December 2009** – representative of the Montenegrin Government delegation to COP15 in Copenhagen as a Climate Change Expert
- **March 2009** – representative of the Ministry of Economic Development of Montenegro in “MIPIM” Cannes, France
- **December 2008** – representative of the Ministry of Economic Development of Montenegro in “Mipim Horizons” Cannes, France
- **November 2008** - one of the organizers of the “Master Planning Competition” for Velika Plaza project at the World Travel Market exhibition
- **October 2008** - one of the main organizers of “The Real –Estate Conference and Fair” organized in Budva, Montenegro - in partnership with Colliers International and MACE.
- **May 2008** - representative of the Montenegrin Government in Crans-Montana Forum “High Level Panel”, in Tirana,
- **2006** – took part in Crans-Montana Forum, in Zagreb, as one of the twenty best students of Croatia – economy sector
- **2006** - one of the organizers of “Children Winter Festival” and “Christmas Party” in Dubrovnik
- **2005** - one of the organizers of “Career fair” in Dubrovnik
- **2004** - one of the organizers of “Children Winter Festival” in Dubrovnik
- **2003** - in charge of organizing the “ Prom night ” as the representative of the generation